

## **Unified Program CUPA Evaluation Survey**

Please complete this survey to assist in the continuously improvement of the Unified Program evaluation process and state evaluators. Thank you in advance for completing and submitting this survey to Cal/EPA (see address below).

Recently, a team of state evaluators collectively assessed your agency's performance as the Certified Unified Program Agency (CUPA) implementing the Unified Program. The state evaluation team consisted of a Team leader from Cal/EPA and evaluators from DTSC, OES, OSFM, and the SWRCB. In assessing your performance, the team reviewed conducted oversight inspections and fire agency, reviewed regulated business files, your policies and procedures, and asked questions from a single evaluation checklist. The Team's evaluation concluded with the presentation of the Summary of Findings, which included program areas requiring improvement, recommended timeframes for correction, observations and recommendations, and examples of outstanding implementation.

The following questions are aimed at assessing the evaluation process and the state evaluators performance for the purpose of continuous improvement.

### **State Evaluation Team**

***Cal/EPA Team Leader***

***DTSC Evaluator***

***OES Evaluator***

***OSFM Evaluator***

***SWRCB Evaluator***

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**Please circle appropriate response and provide specific comments as necessary.**

3 = Strongly agree    2 = Agree    1 = Improvement Needed

### ***1. The Evaluation Team was prepared for the evaluation.***

Cal/EPA	3	2	1	<u>Comments:</u>
DTSC	3	2	1	
OES	3	2	1	
OSFM	3	2	1	
SWRCB	3	2	1	

### ***2. The Evaluator's familiarity with program element standards was clear and helpful.***

Cal/EPA	3	2	1	<u>Comments:</u>
DTSC	3	2	1	
OES	3	2	1	
OSFM	3	2	1	
SWRCB	3	2	1	

### ***3. The Evaluator's assessment covered all aspects of implementation.***

Cal/EPA	3	2	1	<u>Comments:</u>
DTSC	3	2	1	
OES	3	2	1	
OSFM	3	2	1	
SWRCB	3	2	1	

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### **4. The Evaluator's clearly identified and adequately explained the findings of the evaluation.**

Cal/EPA	3	2	1	<u>Comments:</u>
DTSC	3	2	1	
OES	3	2	1	
OSFM	3	2	1	
SWRCB	3	2	1	

### **5. Pre-evaluation activities were timely and efficient. ( Pre-evaluation activities include notification of evaluation date, information requests and submittal, scheduling of oversight inspections, finalization of the evaluation agenda, and other general logistical related coordination)**

Yes Comments:

No

Partially

### **6. The overall evaluation experience was constructive and beneficial.**

Yes Comments:

No

Partially

### **7. Did the evaluation process adequately and fairly assess the implementation of the Unified Program in your jurisdiction? (The evaluation process included the oversight inspections, fire agency visits, record review, and evaluator questions)**

Yes Comments:

No

Partially

### **8. What changes would you make to the evaluation process?**

### **9. Additional Comments** (attach additional sheets if necessary)

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Please email, mail, or fax the completed survey to: California Environmental Protection Agency, Attn. Jim Bohon, Program Manager, Unified Program Section, P.O. Box 2815, Sacramento, CA 95812, email [jbohon@calepa.ca.gov](mailto:jbohon@calepa.ca.gov) or fax (916) 322-5615.